

# Easton Parish Council

## MEETING OF EASTON PARISH COUNCIL HELD ON MONDAY 17 NOVEMBER 2025 – 7.45PM Easton & Letheringham Village Hall

### APPROVED MINUTES

#### 86/25-26 PRESENT & APOLOGIES

**Present:** Cllrs Ladbrook (Chair), Balcombe, Bennett-King, Edwards and Siddall.

**Apologies:** Cllrs Gibbon and Palfreyman. Both absences approved.

**In attendance:** A Staples (Clerk). Apologies from District Cllr Langdon-Morris and County Cllr Bryce.

#### 87/25-26 COMMENTS FROM MEMBERS OF THE PUBLIC ON ITEMS ON THIS AGENDA AND FOR CONSIDERATION OF FUTURE AGENDA ITEMS

Two members of the public attended. Comments included: information relating to agenda item **99/25-26**; the pending solar farm planning applications, with suggestions that the parish council: makes further contact with ESC's planning officer; submits further representations once the applicants lodge their response; and elects a councillor to take the lead on planning applications.

#### 88/25-26 RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

No attendance from District and County Councillors. Written reports are uploaded to the Parish Council website.

#### 89/25-26 RECEIVE ANY CHANGES TO MEMBERS INTERESTS

No changes received.

#### 90/25-26 RECEIVE ANY DECLARATIONS OF INTERESTS RELATING TO AGENDA ITEMS

No declarations received.

#### 91/25-26 APPROVE MINUTES OF MEETINGS held on 22 September 2025

The minutes were approved and signed.

#### 92/25-26 FINANCE MATTERS:

**92/25-26.1 Confirm bank account balances on 10 November 2025:**

**Community Acc. £8,366.05 & Business Premium Acc. £7,478.74**

The above bank balances were confirmed.

**92/25-26.2 Signing of bank statements received since last meeting:**

**Community Acc. dated 30/09/25 & 31/10/25 and Business Premium Acc. dated 30/09/25**

The above bank statements were presented and signed.

**92/25-26.3 Consider and approve Financial Report dated 10 November 2025**

The above Financial Report was considered, approved and signed.

**92/25-26.4 Discuss draft budget for 2026-27 and precept request**

The 26-27 draft budget was discussed and deferred to the January meeting for final approval, along with the precept request. It was agreed the 'village sign cleaning' budget category should be removed.

**93/25-26**

**MATTERS TO REPORT FROM ACTIONS OF LAST MEETING:**

**93/25-26.1 Domain name / gov.uk email addresses**

Deferred to next meeting.

**93/25-26.2 Overgrown trees in cemetery**

Cllr Balcombe reported the trees in the left-hand corner by the entrance to the cemetery have been cut back and the canopy raised. This allows more light and better air circulation to the Bowls Club. A further issue has been raised about clearing the ditch on the Bowls Club and Cemetery boundary. It was noted that responsibility for the ditch would need to be clarified. Deferred to next meeting.

**94/25-26**

**PLAY AREA:**

**94/25-26.1 Consider ROSPA report dated 10 September 2025**

The above report was considered. It was noted play area equipment is coming to the end of its lifespan and will soon need replacement. The Chair agreed to arrange for volunteers to check the play area with a view to making minor repairs. Cllr Siddall agreed to obtain a quote for a replacement swing cradle seat. It was agreed that the picnic bench be removed and disposed of as it is in a dilapidated condition, Cllr Balcombe agreed to make the arrangements.

**94/25-26.2 Consider responses to survey of village residents**

Cllr Ladbrook reported the results of the recent survey. It was noted that most responses were from grandparents rather than parents. There were several requests for fitness equipment for older children and adults. There were complaints about bird mess, unsafe surfaces and splinters on wooden items.

**94/25-26.3 Discuss renewal of lease for play area and playing field**

Cllr Siddall offered to bring the expired lease along to the next meeting for discussion. Cllr Siddall did not anticipate renewal of the lease being problematic. Deferred to next meeting.

**94/25-26.4 Discuss funding options for play area upgrade**

Cllr Palfreyman was in the process of making enquiries about Sizewell related community funding. Deferred to the next meeting.

**95/25-26**

**CONSIDER CORRESPONDENCE:**

**95/25-26.1 Email from Anglian Water (deferred from September meeting)**

The above email was considered.

**Action:** Clerk to draft reply.

**95/25-26.2 Email to Patrick Spencer MP (deferred from September meeting)**

The above email was considered. No further action required.

**96/25-26**

**HIGHWAYS**

**96/25-26.1 Analysis of SID data**

A parishioner has volunteered to assist with analysing SID data. The Clerk has emailed him to make arrangements to provide the data.

**96/25-26.1 Framlingham Road: location of speed limit sign**

An email has been received from a parishioner concerning the height of the SID device on Framlingham Road. It identified a risk of pedestrians bumping their heads. A higher post would need to be installed, which would have to most likely need to be done by SCC Highways.

**Action:** Clerk to contact Highways.

**97/25-26 UPDATE ON FUNDING ENQUIRY WITH SIZEWELL FOR VILLAGE PAVEMENTS**

Deferred to January meeting for Cllr Palfreyman to report.

**98/25-26 RESURFACING THE TARMAC FOOTPATH ON VILLAGE GREEN TO CHURCH**

Concerns have been raised about the tarmac surface needing repair. Cllr Edwards agreed to identify suitable contractors and seek quotes.

**Action:** Clerk to check with SCC Highways about ownership.

**99/25-26 PARKING ISSUES AT THE SCHOOL / SKYLARK RISE**

A letter was sent by the Police to parents / guardians of children at the school about inconsiderate parking on Skylark Rise when picking children up.

Concerns were also raised about the lack of street markings on the junction between Skylark Rise and The Street, or from the exit of the school car park onto Skylark Rise.

**Action:** Clerk to contact Highways about the road markings.

**100/25-26 VILLAGE WEBSITE**

The Chair reported on discussions with a parishioner proposing a 'hub website' to link all villages website. It was agreed that the Chair should continue discussions about how EPC's website might be included.

**101/25-26 POLICY REVIEWS:**

**101/25-26.1 New EPC IT Policy as required by AGAR 25-26 Assertion 10**

Deferred to January meeting.

**101/25-26.2 Code of Conduct – annual review**

The policy was reviewed and approved.

**102/25-26 PLANNING APPLICATION CONSULTATIONS:**

**102/25-26.1 DC/25/3645/VOC; variation of Condition No.2 of DC/25/1402/FUL - Ground floor kitchen extension - To widen the corridor to the kitchen and add 0.5m to the width of the extension; Flowery Patch, The Street, Easton, IP13 0ED**

No observations made.

**103/25-26 SUGGESTED AGENDA ITEMS FOR NEXT MEETING**

Issues pertaining to solar planning applications identified at item **87/25-26** above.

**104/25-26**

**DATES OF MEETINGS**

19 January 2026; 23 March 2026 and 11 May 2026 (2026-27 AGM)  
(Note change of the AGM meeting date from 18th to 11th May 2026)

**Meeting closed at 2107**

**Signed:**

*Signed copy on file*

**Cllr D Ladbrook (Chair)  
19 January 2025**