

# Easton Parish Council

## **MEETING OF EASTON PARISH COUNCIL ON MONDAY 21 JULY 2025 – 7.45PM Easton & Letheringham Village Hall**

**Councillors are summoned to attend  
Members of the Public and Press are invited**

### **AGENDA**

- 1. PRESENT & APOLOGIES**
- 2. CO-OPTION TO PARISH COUNCIL TO FILL CASUAL VACANCY & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM**
- 3. AGREE COUNCILLORS' ROLES AND RESPONSIBILITIES**
- 4. COMMENTS FROM MEMBERS OF THE PUBLIC ON ITEMS ON THIS AGENDA AND FOR CONSIDERATION OF FUTURE AGENDA ITEMS**  
(maximum duration ten minutes, up to two minutes per person)
- 5. RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 6. RECEIVE ANY CHANGES TO MEMBERS INTERESTS**
- 7. RECEIVE ANY DECLARATIONS OF INTERESTS RELATING TO AGENDA ITEMS**
- 8. APPROVE MINUTES OF MEETING held on 16 June 2025**
- 9. FINANCE MATTERS:**
  - 9.1. Confirm bank account balances (Community Account £4,354.86 & Business Premium ME Account £7,454.00 on 14 July 2025) and sign bank statements received since last meeting (Business Premium Account dated 30 June 2025 & Community Account dated 27 June 2025)
  - 9.2. Consider and approve Financial Report dated 14 July 2025
  - 9.3. Discuss Assertion 10 requirement for 2025-26 AGAR (Audit)
- 10. MATTERS TO REPORT FROM ACTIONS OF RECENT MEETINGS:**
  - 10.1. Update on bank mandate arrangements
  - 10.2. Update on play area survey form
  - 10.3. Update on arrangement for village tidy-up - 6 September 2025
  - 10.4. Update on gov.uk email address; select domain name to be purchased
  - 10.5. Review of Annual Parish Meeting

- 10.6. Update on funding enquiry with Sizewell for village pavements – Cllr Palfreyman
- 10.7. Update on solar farm proposals and invitation to Quintas to public meeting

**11. LINKING OF VILLAGE WEBSITES**

**12. DISCUSS OVERGROWN FOOTPATHS / RIGHTS OF WAY**

**13. DISCUSS AND APPROVE WORKS ON OVERGROWN TREES IN CEMETERY**

**14. CONSIDER CORRESPONDENCE:**

- 14.1. Draft email to be sent to Anglian Water
- 14.2. Draft email to be sent to Partrick Spencer MP

**15. PLANNING APPLICATION CONSULTATIONS**

None received.

**16. SUGGESTED AGENDA ITEMS FOR NEXT MEETING**

**17. DATES OF MEETINGS**

22 September 2025; 17 November 2025; 19 January 2026; 23 March 2026 and 18 May 2026 (2026-27 AGM)